

MINUTES OF THE HOWICK BRIDGE CLUB MEETING – 5 MARCH 2023 AT 3PM

PRESENT: Leo Sim, Rose Isherwood, Lenice Clarkson, Peter McLean, Sue Osborne, Mary Wood, Pat Williams.

APOLOGIES: Jane Thomlinson, Richard Andrew

MINUTES of the previous meeting held 12 February 2023

Moved and seconded that the minutes be accepted Pat / Mary carried

MATTERS ARISING:

Leo has arranged to meet with Nat on Friday 10 March at 2pm

CORRESPONDENCE:

Inward and Outward - as listed on agenda and circulated to all committee.

MEMBER WELFARE: (Pat)

Get Well card to Eric Eller after his fall in the carpark.

MEMBERSHIP: (Jane's written report)

1. We've ended up with 158 members.
2. 4 Life Members / 6 Secondary members / 148 Ordinary members
3. 4 members are yet to pay their subs – 3 have not returned to play yet and 1 indicated they would do the lessons again in March.
4. The lessons will hopefully pull in more members.
5. Total subs collected \$12,963 (Budgeted \$15,000 = \$2000 shortfall)

FINANCIAL REPORT: (Jane's written report)

Balance Sheet and Profit & Loss accounts circulated to committee – NB: interim reports as there are still some outstanding Feb invoices to come, eg cleaning, kitchen supplies.

While away, Jane will continue to

1. Monitor the bank accounts.
2. Check the Treasurer emails for anything urgent.
3. Send Compass money files to Richard to input.
4. Send Tournament payments to Sue before due date.

Moved and seconded that the financial report be accepted. Leo / Rose carried

CLUB EVENTS: (Sue reported)

1. HBC 5A Tournament to be held Saturday 11 March – entries slow but expecting more tables. Notice will be circulated again.
2. Sunday Bridge 19 March – Pat will be the spare – ensure HBC members help with clean-up.
3. HBC Junior/Intermediate Tournament 25 March – Peter director, Richard scorer. Enter and pay online.

PUBLICITY: (Rose reported)

1. Sign advertising lessons on Recreation Centre notice board (Pakuranga Highway) – authorised by Howick Local Board who gave details for several sites.

2. Peter McLean and helpers will be outside Jetts Fitness Centre (Picton Street) Saturdays 11 and 18 March to handout lesson brochures and answer any questions. (Banner and card table required)
3. Library - 4 members required at each event, card table, boards, bidding pad and pencils will be provided.
 - **Highland Park Library** 2:00pm-3pm Monday 13 March
 - **Pakuranga Library** – 10:30-12noon Saturday 11 March (coincides with JP availability)
 - **Howick Library** – 4:00 -5:30pm Thursday 16 March (coincides with JP availability)
 - **TeTui Art space** – 10:00 am-12noon Wednesday 15 March (coincides with a Garden group meeting and Chinese English language group meeting).
 - Advertising for lessons will also be left and displayed at all libraries.
- 4 Directors to mention pre-session that helpers are required (contact Rose) as per notice displayed on whiteboard and email request.
- 5 Advertising labels will be displayed on notice boards at all local supermarkets.
- 6 Advertising H & P Times as well as Eastern Courier which also includes Neighbourly.
- 7 25,000 flyers will be distributed to letterboxes 14-16 March.

HEALTH & SAFETY: (Peter reported)

1. First Aid box checked by Peter and Bill Leach – Thermal blanket only requirement (we will then dispose of blanket in committee room)
2. Do not block back door egress with stool.
3. Recent Fire & Emergency check and pass.

RENTALS: (Lenice reported all OK)

REPAIRS & MAINTENANCE:

1. Replacement Fridge for downstairs kitchen discussed. Suggest Trade depot also offer from Pat.
2. Electrician has completed connection to keep downstairs fridge operating 24/7 when power off.
3. Disabled toilet (unisex) expected to be finished before Tournament. Signs discussed.
4. Cleaning of clubrooms discussed plus requirement for pre-tournament 'deep' clean as well as polish of new lino which is essential before weekend Tournament traffic.
5. Gutters overflowed last Monday evening – check.
6. Tuesday evening discussed – session will remain open – expected to have more members join in after completion of lessons. It is serving its intended purpose of providing a session for novice players unable to attend daytime sessions, eg working.
7. Constitution update – Jan Hollway working on update requirements and Leo will email committee the compliance points for input. Leo would like to have this completed for presentation at 2023 AGM. A legal secretary would be best placed to process final document.

Meeting closed at 4:35pm.

Next meeting Sunday 2 April 2023 at 3pm at Clubrooms (due to Easter).