

## MINUTES OF THE HOWICK BRIDGE CLUB COMMITTEE MEETING 8 DECEMBER 2024 AT 3PM

**PRESENT:** Rose Isherwood, Heather Green, Lana Ashley, Jane Thomlinson, Peter McLean, Dave Christian, Lenice Clarkson, Pat Williams, Mary Wood

**APOLOGIES:** Leo Sim, Richard Andrew, Geraldine Rose

### REGISTER OF INTERESTS:

Dave explained what is required of committee members who must register any conflict of interest to be noted in minutes.

- Pat, Jane, Dave and Richard are employees of the club.
- Lenice has Ryman shares.

**MINUTES** of the previous meeting held 10 November 2024

Moved and seconded the Minutes be accepted as true and correct

Pat / Jane

### MATTERS ARISING:

- Cost quoted to erect advertising board on fence declined at \$200 for 2 weeks.

### CORRESPONDENCE

- Distributed and noted on Agenda.
- We will not advertise Auckland Bridge lesson information to our members, we want HBC members to attend our lessons.

### MEMBER WELFARE

- Pat phoned Susan

**MEMBERSHIP:** (as emailed to committee)

- **192** (5 Life / 4 Secondary / 5 Youth / 178 Full)
- 4 youth transferred to NZB Youth
- 1 resignation
- Excellent response from members re information up-date form.

**FINANCIALS:** (as emailed to committee)

Two months into the new financial year and things are starting to settle back to normal.

- Income is very slightly behind at \$15,482
- Expenditure slightly over at \$16,047
- Resulting in a YTD Net Loss of **-\$474**
- Subs invoice sent to all members 7/12/24 with funds already coming in.
- Seeking approval to transfer 2023's Unclaimed Compass Money to Donations - \$259.
- We made about \$400 on Xmas raffle which included donated vouchers.

Moved and seconded acceptance of financial statements

Jane / Dave

### CLUB EVENTS:

- **Monday Handicap Pairs:** Dave will publish an explanation on the website and send an email encouraging Tuesday pm and Thursday am players to attend these sessions as an opportunity to play against more experienced players with the playing field levelled.
- Compass handicap system very good and fair to all.
- Points earned NOT based on handicap.
- **Tournaments 2025** – 'standby' pair discussed
- **Thursday night** attendance very low but after discussion with Richard it was agreed the status quo will remain for 2025.
- **Prizegiving** Friday's Xmas party fun bridge session a great success and we will do the same for other events, eg Birthday Party.

- Committee recommend that members who are asked to play (to avoid a phantom) on Tuesday pm and Thursday am sessions should not play together but should play with regular players on those days.
- Dave will liaise with Chris about Improver lessons for 2025; Jane requested lesson on scoring.

**HEALTH & SAFETY:** Heather reported

- All safety checks up-to-date with a further check to be carried out before Christmas

**RENTALS:** Lenice reported

- New tenant Lisa Lorrell – Musical concert 6 times a year on a Monday, upstairs.
- Tenancy Agreement on-going with Photography Club who presented us with ‘their’ version. Committee discussed their highlighted changes and it was decided we would return to this discussion for a decision at the next committee meeting in February as the Photography Club unavailable until then.
- Photography Club objecting to other tenants using walls to display their items which detract from their photography display. Lenice will suggest they each have an allocated space.
- Jujitsu running late with rental payment (Oct/Nov)
- Rental not paid in advance.

**R & M:**

- Great to have received (some) further funds from Lotteries Commission.
- Quotes and bathroom update priorities discussed.
- Mary to ask contractor (Regency) best use of monies ie what can we save on
- Replacement of downstairs urinals first on priority list
- Jane to check with Carina the amount requested on funding application, ie shortfall. Need to know
  - HBC requirement of funds to be added to total funds received.
  - Timeframe (to spend)
  - when builders can start

Moved and seconded acceptance of Regency quote

Mary / Peter

**GENERAL BUSINESS:**

1. **Constitution** - registered and receipt acknowledged by Companies office (noted in correspondence). Their approval of Constitution will happen in time.
2. Due to banking changes members may be finding difficulty with Automatic payments to Compass Account. Payments need to reflect the account name eg Compass account is actually named Howick Bridge Club Inc
3. E-google email doesn't go to all members, some have opted out. Only Dave can send messages to all.
4. **Manual** contents should be kept up to date as well as List of Responsibilities. Dave documenting processes. Pat will email Dave copy of Manual.
5. All details on computer website must be kept up to date (Jane/Dave)
6. Companies Office contacts Dave and Jane (up to date)
7. Imperative that processes for handling new member Application forms be followed.
8. **Programme Book** to printer on 27/11, proof not yet received (Cheryl handling that part of the process).
9. Problem with Compass, no Master Points since 28/11. Dave will check with Richard who will contact Bob Fearn.
10. Dave will sit with Richard to document process of entering 2025 calendar on Compass.
11. **Webpage** should be updated and related to HBC events etc, we do not need references to NZB news.

Meeting closed at 5pm – Next meeting Sunday 9 February 2025