

## MINUTES HOWICK BRIDGE CLUB COMMITTEE MEETING

**12th November 2019**

**PRESENT:** P Williams Chairperson, R Andrew, J Heath, A Ridenton, C Winsor, L Clarkson, S Osborne, M Wood.

**APOLOGIES:** K Herbert, J Thompson, S McKinnon.

### **MINUTES OF COMMITTEE MEETING 15<sup>th</sup> October 2019**

Amendment to minutes as follows

- Mary printed information from Google under Advance Directives and Power of Attorney. Make sure that any directive regarding treatments be made verbally or in writing.

**Moved and seconded** that the minutes be accepted

Pat/Sue            carried

### **MATTERS ARISING FROM THE MINUTES:**

- Heat pump service deferred to January, a more convenient time when the club rooms are not in use.
- Programme Book – Email corrected to Howickbridgeclub@xtra.co.nz

### **CORRESPONDENCE:**

Inward:

- Email from Peter Bowyer regarding Directors fees.
- In Committee - discussion re director's fees. Out of committee
- It was unanimously decided to increase Directors Fees affective 1/1/2020. Pat will advise Directors.

Outward:

- Richard Andrew nominated by Pat for Volunteer of the Month. Email sent to Richard Solomon outlining Richard's voluntary work for Howick Bridge Club.

Moved and seconded that mail be accepted

Pat /Anne        Carried

### **SUGGESTION BOX:**

Request from Neil requesting bridge mates be relabelled - Pat will follow up.

### **MEMBERSHIP:**

There are 202 financial members.

### **Financial Report the reports were emailed 7/11/2019**

- Accounts are now ready. Committee have had emailed out copies of the AGM copy for members and the full set of accounts to read so they can be approved at this meeting. A correction was made to list of Vice Presidents.
- Result was a loss of \$5482 for year after payment of all compliance costs. We have not yet had the need to break up for any TDPs.
- Fire Alarm: have a quote for testing which is required by BWOF. Brian Craig thinks we may be able to apply for funding to cover this . Jean requested approval to have Argus Fire protection to undertake the testing for the HBC.
- Lighting check-ups are also to be administered by H&S Co-ordinator.

- Brian will apply for funding for a new exit door in the committee room.
- MYOB Cash Book is no longer in use from March 2020. A suitable replacement will need to be found and could cost up to \$700 per annum.
- Babich Pairs. Next year we need to look at the entry fee we charge for this event as we lost money this year. Jean has an invoice for the amount charged this year. The Director and cost of wine/food has to be taken into account also.
- Lease due for renewal in 2020 – Jean has requested Alistair to assist with this matter.

Moved and seconded that the financial report be accepted.

Jean /Anne carried

**Honorarium** – Discussion took place and the committee proposed that the treasurers honorarium be increased to \$5000p.a. To go to AGM for approval.

### **CLUB EVENTS /TOURNAMENTS**

- Discussion by committee re Monday Restriction. This has been successful with table numbers increased and more beginners attending. Unanimously agreed by committee that Restriction on Monday evening will continue
- Partnership - a suggestion was made that in addition to being able to request a partner through the partnership officer a notice will be placed on the board and anyone can place their name and phone number there requesting a partner.
- Buckland's Beach Intermediate school bridge lessons discussed and Cheryl will report back to committee after report from teacher. Gayle unable to commit for full year.
- Sunday Salver - No change to be made to the qualification that is in place now.
- Programme 2020 - Peter Bowyer has prepared and will post on line once approved by committee. The early notice is helpful as the programme books come out after the final bridge sessions.
- Club Captain – Cheryl is to request directors to draw members attention to tossing for seating rights, the winners are to sit North/South. If there is a problem with using the Bridge Mates, request one of the East/West persons to do it at that table.

### **HEALTH AND SAFETY:**

There are no hazards to report.

Suggestion made to draw members attention to the exit doors, particularly at Tournaments. Also at Bridge sessions, occasionally.

### **MAINTENANCE AND REPAIRS:**

Lenice has arranged service of heat pumps for January.

**SPONSORSHIP:** Brian is following up New World continuing sponsorship.

**FUNDING:** Brian applying for funding for new outside door in committee room to enable panic bars to be fitted as part of Fire code requirements. An answer is expected before end of year.

**BUILDING WARRANT OF FITNESS:** Fire door between upstairs and downstairs areas has been installed. To be checked by Council. Outside Kitchen door not closed properly one night, suggest a notice be placed on door with instructions in closing.

### **RENTALS:**

Lenice reported no new rentals.

Camera Club requested more tables and chairs required for 2/12/2019.

**GENERAL BUSINESS:**

- **AGM** on 24<sup>th</sup> November 2019 as Anne sick Pat offered to get notices and reports copied and placed in clubrooms.
- **AGM** – Anne to arrange gifts
- Nominations signed
- Jean asked if common seal in office – Anne to check.
- Christmas parties discussed
- Pat to have a look at new table numbers – photocopy and laminate.

**Meeting closed 10 .15pm**

**Next meeting 10<sup>th</sup> December 2019**

**Pat Williams**  
**President**  
**President**

