

## **MINUTES HOWICK BRIDGE CLUB COMMITTEE MEETING**

**Tuesday 16<sup>th</sup> April 2019**

**PRESENT:** Pat Williams Chairperson A Ridenton, J Heath,  
C Winsor, J Thompson, L Clarkson S Osborne, S McKinnon,

**APOLOGIES:** R Andrew (taking lessons) Kaye Herbert; Mary Wood

### **MINUTES OF COMMITTEE MEETING 19<sup>th</sup> march 2019**

**Moved and seconded** that the minutes be accepted

Pat Williams/C Winsor carried

### **MATTERS ARISING FROM THE MINUTES**

1. Jean asked for clarification of what was discussed re youth membership at previous meeting. Cheryl has checked with Richard Solomon and a youth member is defined by age i.e. 25 years.
2. The prepared Minutes for the March meeting had been amended and posted on website without the amended copy being sent to the secretary. The official minutes have now been updated and will be signed off by the President.
3. Window cleaning completed. James to check if cleaning satisfactory and suggested that windows be cleaned twice a year. James to obtain a quote for future cleaning
4. Bucklands Beach Intermediate Cheryl reported that Gayle is doing a wonderful job and Jan France agreed. Zachary Yan to be invited to speak to students taking the lessons.
5. Updating Table Numbers. Cheryl had a quote for 2 sets of numbers – approx. cost \$204. It was suggested sets should be in different colours. It was then discussed that we investigate getting new laminated numbers – the same as currently in use (but in different colours). Cheryl to check with Neil about this. A decision will be made when we get further information.
6. Wellington Bridge lessons for Directors. Cheryl and Richard will not be attending.
7. Name Tags. Pat responded to Ken Ransom in writing. It was discussed that we cannot make members wear the Tags but they can buy their own through Nicky Stewart at a cost of \$20. Sue McKinnon suggested that as the names come up on the bridgemate boards the person sitting South introduce the E/W people. Cheryl to mention in newsletter.
8. Jeremy queried table money paid for tournament entries and after discussion Sue Osborne to check what the entry fee has been in the past. Jeremy to be advised that we are looking into the cost.

### **CORRESPONDENCE:**

**Inward** Jeremy Fraser-Hoskin query re tournament entry fee.  
Ken Ransom re name tags

## **Outward**

Letter to Auckland City Council re maintenance items  
Moved that inward/outward mail be accepted  
A Ridenton/James Thompson carried

**Suggestion Box.** To be checked.

## **MEMBERSHIP:**

1. There are 180 financial members.
2. Jean has sent out a full list of resigned members for 2019 to Richard to have them deleted from the data base.
3. Cheryl to check with Richard if data base is up-to-date.

## **FINANCIAL REPORT:**

### **Financial Report – March 2019**

The financial reports were emailed 10/4/2019

Creditors for March \$3050. As schedule emailed.

Creditors for April at present approximately \$4000;

GST due 7/5/19 is \$3002.67;

## **Funding for Fire requirements –**

1. Jean reminded committee members we have 12 months from 23<sup>rd</sup> October to use our grant and suggested we need a timeline report kept in case we need to apply for an extension of the 12 month expiry date from Foundation North. A record to be entered in the minutes.
2. Pat and Richard have had a Certificate of Acceptance pre application meeting with the ACC where it was discovered - that a summary of the project was - that automatic sliding doors have been installed without Building consent. There are 15 conditions to be met to meet the club's obligations. This needs to be complied with before the Building WOF can proceed. That meeting advised that a project manager needs to be appointed to deal with the Council. Pat to ask Brian Craig for recommendations.

## **Visitor's fees**

1. Discussion took place as to the fees charged for visitors and to be mindful that the system is not abused.
2. Casual visitor not to be confused with a short term visitor i.e. one that comes for several months. The schedule for payments is in Director's drawer and Directors to check with visitors when coming to play.

Signatories to be updated at the bank.

\$20000.00 transferred to our Special Saver Account.

Moved that the financial reports be accepted. Jean heath/pat Williams

**HEALTH AND SAFETY:**

Sue reported there are no hazards to report.

Fire hose needs to be inspected and Sue McKinnon will arrange.

**MAINTENANCE AND REPAIRS:**

1. **Lenice reported** she has had a complaint from a tenant that the garden barrier at the downstairs entry is rotten and wood chips are spilling out onto the path. A hazard as slippery.
2. The concrete patch at the top of the path has completely broken up and is dangerous as easy to trip on.
3. The 3 point plug in the downstairs area needs replacing and a light needs replacing.
4. The next time an electrician is on site he is to be requested to attend to the repairs.
5. Upstairs room Fan also needs repair.

**CLUB EVENTS:**

1. **Sue advises** that the 8B restricted is on the 4 May. Sue has arrangements in hand. Tony Directing Richard scoring.
2. Cheryl lessons finishing .Some beginners will be playing on Tuesdays and Cheryl would like some players to assist .She will request in the newsletter.
3. Jeremy will be resigning from the directing roster in December and has recommended that an Akarana player train with him with a view to completing the director exams in due course. The committee approved that he start training ASAP.
4. Cheryl will mention in the newsletter that if there is to be a change in the scoring after the board has been completed and signed off - only the director has the right to do that.

**SPONSORSHIP:** No Report

**FIRE REPORT:** No Report

**RENTALS:** No new rentals.

**GENERAL BUSINESS:** all matters discussed above.

**Meeting closed 9.08pm**

**Next meeting 9<sup>th</sup> may 2019**

**Pat Williams**

**President**