



**Minutes of the Committee Meeting
Held at the HBC Clubrooms
3:00pm Sunday, 8th September 2024**

PRESENT: Leo Sim, Jane Thomlinson, Richard Andrew, Lenice Clarkson, Peter McLean, Mary Wood, Dave Christian

APOLOGIES: Pat Williams, Rose Isherwood, Heather Green, Alan Sheath

MEETING OPENED: 3:00pm

MINUTES from 11 August 2024 meeting accepted as true and correct. Dave / Lenice

MATTERS ARISING:

- Honours Boards signwriting will commence on Thursday 12th September and may take a few visits to finish.

CORRESPONDENCE:

- BUNNINGS - Committee keen to run a BBQ to promote February's lessons. Contact to be made with Bunnings to secure the BBQ facilities for Late Jan/Early Feb. Details to be provided at the next meeting. **(Peter)**
- HAVELOCK NORTH TEACHING MATERIALS – Flow charts provided to Tuesday night's lesson attendees. Feedback to be gathered on how useful they found the material. **(Richard)**

MEMBERSHIP: (as emailed to committee)

- 189 members (net increase of 2 on last month) – slowly growing.
- 1 lessons person archived as they never returned.
- 3 new members (1 Secondary, 1 transfer from Hastings, 1 new)

FINANCIALS: (as emails to committee)

- August was a good month, making a Net Profit of \$2,794. This was mainly due to:
 - Table Money slightly higher than normal at \$5,938 (243 tables); and
 - August not being a NZ Bridge Levy/Masterpoints month.
- Year to Date Key Results:
 - Income is running ahead of budget at \$99,952.
 - Expenditure is \$101,005, over budget by \$9.1k, mainly due to R&M costs.
 - Interest earned on Term Deposits is \$2,994.
 - Produced an overall Net Profit of \$1,941.
- Acceptance of the Financial Statements moved and seconded. Jane / Lenice
- \$25 Joining Fee discussed – all agreed that from 1 October 2024 this be \$0.

CLUB EVENTS:

- 3A/5B DOMINO'S PIZZA TOURNAMENT:
 - 22 table currently entered (10 x 5B / 12 3A)
 - Kevin - Directing / Richard - Scoring
 - Morning Tea – Anne / Lenice
 - Pizza ordering and pick up – Dave

- **LOVEBLOCK PAIRS:**
 - Contact Papatoetoe regarding hosting this year, as we hosted last year. Richard Soloman to be advised. **(Dave)**
 - Contribution towards Ultra Tournament trophy cost confirmed. Follow up with Mark for invoice and payment details. **(Dave)**
- **SUNDAY SALVER:**
 - Good numbers last month (10.5 tables).
 - Catering for 22nd September. **(Mary)**

TEACHING & PUBLICITY:

- Sunday's Improver lessons were very well attended (30+ each session) with ~\$70 of gold coin donations received each time. Discussion to be held with Chris Tinkler regarding continuing these in the New Year. **(Dave)**
- New format to be trialed for 2025 Beginners Lessons – 6 weeks of lessons, 4 weeks of play, followed by the final 4 weeks of lessons (total 14 weeks). Fee to be agreed - suggested \$80 to \$100. Given the extra time, materials, and no longer charging a Joining Fee, Jane supported a fee of \$100.

HEALTH & SAFETY:

- Nothing to report.

RENTAL:

- To date, one new Rental Agreement Form has been returned.
- Meeting held with the Howick Photographic Society who have so far been unsuccessful in securing insurance for their stored equipment. They raised the possibility of improving security at the clubrooms. They have been directed to our Insurance Broker to explore the possibility of their cover being linked to our policy. They will come back to us in due course.

REPAIRS & MAINTENANCE:

- The broken table has been repaired. Thank you, Leo.
- We currently own 30 tables, deemed sufficient for current needs. Maximum table numbers are limited to 28 – the number of Bridge Mates we have.

GENERAL BUISINESS:

- Funding Grant application submitted to Lotteries Board for the completion of the bathroom renovations. Outcome expected mid-December.
- Vouchers donated from Good Home must be used by February 25 – include within Christmas raffles.
- Visitors to our Realbridge sessions (Wednesday/Thursday nights):
 - Letter prepared outlining the process – to be provided to anyone enquiring.
 - Must belong to a club and have a NZ Bridge number.
 - Must send their contact details to the Treasurer so a Compass Account can be opened.
 - Table Money fee \$7.00.
 - Not eligible to receive club prizes, unless joined as a Secondary Member.
 - Currently have 4 visitors playing on-line.
 - Numbers will continue to be monitored.
 - A new member status to be created in Compass – 'On-Line Visitor' with the fee set at \$7.00. **(Richard)**
- Swiss Pairs & Team Events cannot be conducted as hybrid sessions – must either be all on-line or all face-to-face. Notice to be sent out explaining this. **(Leo)**

- Further amendments have been made to the draft Constitution document and will be emailed to the committee. It will then be emailed to all members for final feedback. Motion to adopt the final version will be put forward at the November AGM. **(Dave)**
- Invitations for Committee Member nominations to be sent out shortly. **(Leo)**
- 2025 Programme of Events has been drafted by Dave and will be forwarded to a few members for checking. Changes include:
 - Monday sessions incorporating Handicap Pairs.
 - Refresh of the rules page and removal of redundant content.
- At the 2024 AGM a motion was passed that Jolly, Duncan, Wells (JDW) complete the audit of our 2024 Financial Statements. JDW no longer provide auditing services, and a new provider needs to be found. It was suggested a notice be sent out to all members to see if anyone has connections to an auditor. **(Jane)**

MEETING CLOSED 4:47pm

APOLOGIES NEXT MEETING: Dave Christian, Pat Williams

UPCOMING 2024 MEETING DATES:

- Sunday, 13th October
- Sunday, 10th November
- AGM – Sunday, 24th November