

MINUTES HOWICK BRIDGE CLUB COMMITTEE MEETING

Sunday 9th August 2020th at 3.30pm

PRESENT: P Williams (Chairperson), L Sim, W Oakley, J Heath, C Winsor, L Clarkson, S Osborne, M Wood, S McKinnon.

APOLOGIES: R Andrew, A Ridenton.

MINUTES OF COMMITTEE MEETING 5th July 2020:

Correction: Jean has supplied the Profit and Loss details.

Moved and seconded that the minutes be accepted. Pat Williams/Wayne Oakley Carried

MATTERS ARISING FROM THE MINUTES:

Kitchen tape holding mat down has been replaced by Sue McKinnon.

Gutters have been cleaned.

Leo has placed tape on the slippery tiles. Two more rolls of tape were authorised, to replace the mat. Lenice will use the mat downstairs.

The Honours Board has been updated.

Ten chairs for downstairs have been purchased.

Extra cleaning was arranged.

Lessons have been completed.

Lenice is to obtain a second quote for the switchboard upgrade.

Jean pointed out that any non-urgent work should be deferred until the next financial year. This excludes keeping our tenants happy.

CORRESPONDENCE:

Inward:

Outward:

MEMBERSHIP: 194 members including 11 from the recent lessons.

FINANCIAL REPORT:

- July balance sheet, P&L and creditors reports were emailed on 4th August 2020.
- COVID-19 wage subsidy form was sent on 6/8/20. The money constitutes the suspense account.
- Neil has advised details of his return on 18th August.
- We have received a refund from the Auckland / Northland regional committee for part of the lesson advertising.
- As a result of consulting Haydn Wilkinson, it was decided not to change the insurance.
- Resolved to change the programme book to limit the number of visits by one person in a year, and to limit student subscription fees to 27 years of age to match NZ Bridge.

Moved and seconded that the financial report be accepted. Jean/Lenice - Carried

STRATEGIC PLANNING:

Brian Travis will (at no charge) lead the committee in a discussion. An example might be membership numbers. Agreed to meet for 1 hour at 6 pm or 6:15 pm on a Wednesday. Jean to arrange with Brian.

CLUB EVENTS /TOURNAMENTS:

- Sunday bridge on 30th August; tournament on 12th September (no pizzas).
- Sue McKinnon is to guard the unsold raffle tickets. Prize \$50.

- More assistance is required especially with carting heavy boxes.
- Cheryl is to talk to Peter about moving Chris or Neil to directing on Monday night.

HEALTH AND SAFETY:

- Two incidents, both closed.
- Sue is to replenish the first aid box.
- Replacing the mat in the kitchen was discussed. No change.
- Sue is to check on the annual servicing of the defibrillator. Discussion on the 3 or 5 year maintenance contract discussed. We will not take up this offer this year.

REPAIRS AND MAINTENANCE:

- Complaint received of the Gents door banging. No fault found.
- Leaking pipe in the storage area was replaced by Bill Leach.

SPONSORSHIP: Deferred. May be incorporated in Strategic Planning.

FUNDING: No report

BUILDING and FIRE CODE: Richard – a work in progress

RENTALS:

- There is increasing demand from Brazilian jujitsu. Lenice is to discuss changing the time slots of low usage tenants.

ADVERTISING:

- Hoardings: Roger Rose is prepared to create sign at no charge. This could be displayed on free Council signage for 4 weeks, possibly on Pakuranga Road or at Lloyd Elsmore Park.
- Discussion on increasing Sponsorship and advertising on the walls of the clubhouse and in the Programme. More Sponsors a discussion for Strategic Plan.

SUGGESTION BOX:

- Chris suggests that we offer 30 or 36 boards per session. Rejected. Pat to talk to Chris.
- The markings in the car park need to be repainted. Chase up Auckland Council.

GENERAL BUSINESS:

- The month-long trial of displaying handicap results has run its course. Discontinue.
- Thanks to Cheryl and Richard for their efforts with lessons for beginners.
- A complaint was received about rudeness. No action, as too much time has passed.
- With the closure of bank branches it is not convenient for Jean to collect the mail. Anne will need to do this.
- Pat asked committee members to consider continuing for next year.

Meeting closed 5.35 pm

Next meeting Sunday 13th September 2020 at 3.30pm

Venue - Howick Bridge Club

Pat Williams

Chairperson