

## **MINUTES HOWICK BRIDGE CLUB COMMITTEE MEETING**

Sunday 5<sup>th</sup> July 2020<sup>th</sup> at 3.30pm

**PRESENT:** P Williams (Chairperson), R Andrew, A Ridenton, W Oakley, J Heath, C Winsor, L Clarkson, S Osborne, S McKinnon

**APOLOGIES:** Leo Sim, Mary Wood

### **MINUTES OF COMMITTEE MEETING 7<sup>th</sup> June 2020**

Moved and seconded that the minutes be accepted

Sue Osborne/Pat Williams Carried

### **MATTERS ARISING FROM THE MINUTES:**

Building Warrant of Fitness in progress.

Kitchen tape holding mat down will be replaced, Sue McKinnon to attend to.

### **CORRESPONDENCE:**

**Inward:** NZ Bridge correspondence forwarded to committee.  
Nicki and Peter Bowyer appreciated for taking on directing duties during Neil's absence.  
Leo forwarded quote for cleaning guttering - to be discussed under repairs and maintenance.

**Outward:** Thank you to Julie and Chris for donating hand sanitiser.

Moved and seconded that the correspondence be accepted

Anne/Sue Carried

**MEMBERSHIP:** 177 members

### **FINANCIAL REPORT:**

- Treasurer's report emailed 1<sup>st</sup> July 2020.
- Jean explained our wage subsidy situation and approval was given for the club to use the subsidy to pay the July wages and then refund any balance to the MSD.
- Peter Bowyer was confirmed as being in charge of the Club's Directors. Sick pay for one of the Directors was discussed and it was pointed out that when using accumulated sick pay a Medical certificate should be provided.
- Discussion to have more Directors took place and it was decided that Cheryl approach some interested people with a view to training and being able to back up existing Directors.

Moved and seconded that the financial report be accepted.

Jean/Pat - Carried

### **CLUB EVENTS /TOURNAMENTS:**

- Sue Osborne. Sunday bridge on 12<sup>th</sup> July 2020 Peter to direct and Sue to check with Mary to arrange catering.
- 8B Tournament on 25<sup>th</sup> July 2020. Pizzas to be purchased.
- The 3A/5B tournament held on 25<sup>th</sup> June was a great success and many compliments received for the excellent catering/afternoon tea received.
- It was noted that another person should be recruited for kitchen/catering duties for future tournaments as too much work for one person. The committee agreed and Lenice to follow up.

- Discussion re tournament prize money. Jean will provide current details to Cheryl and Pat , to be discussed at next meeting.
- Club Events Cheryl advised that Club Champs on 1st August being organised by Cheryl and Sue.
- Congress in Hamilton reinstated, new venue and accommodation to be advised.

#### **HEALTH AND SAFETY:**

- Lenice reported that a person rushing into the clubrooms for the tournament on the 25<sup>th</sup> June skidded on the wet tiles at the entrance to the main room. They did not fall and no injury was sustained.
- A report to be completed by Sue Mc Kinnon.
- Discussion took place as to how to remedy the problem. Pat will ask Leo to see if the doors could be planned to allow for the non-skid mat to be placed further forward to fit under the doors.

#### **REPAIRS AND MAINTENANCE:**

- Richard reminded to follow up completion of 2019 Honours Board.
- Pat reported in Leo's absence on quotes received for cleaning the guttering.
- The committee approved the quote to have the work completed by Skyhigh Roof and Guttering Cleaning limited.
- Pat to advise Leo to proceed.

**SPONSORSHIP:** No report

**FUNDING:** No report

**BUILDING and FIRE CODE:** Richard – a work in progress

#### **RENTALS:**

- Lenice advised: Most tenants have come back after Covid 19.
- Lenice requested that we purchase 10 chairs from Bunnings at \$10 per chair. It is inconvenient to be moving the chairs from upstairs and the new ones would be more comfortable. Discussion took place and a vote taken. For 8 against 1.
- Lenice to go ahead and complete purchase.
- Lenice requested that the cleaning downstairs be reinstated to pre lockdown arrangements.

**GENERAL BUSINESS:** nil

**Meeting closed 4.50pm**

**Next meeting Sunday 9<sup>th</sup> August 2020 at 3.30pm**

**Venue - Howick Bridge Club**

**Pat Williams**  
**Chairperson**