

MINUTES of the HOWICK BRIDGE CLUB COMMITTEE MEETING

Held via a Zoom meeting on Sunday 12th September 2021 at 3 pm.

PRESENT: Pat Williams (Chairperson), Richard Andrew, Lenice Clarkson, Jean Heath, Rose Isherwood, Sue McKinnon, Wayne Oakley, Sue Osborne, Leo Sim, Cheryl Winsor, Mary Wood.

APOLOGIES: nil.

MINUTES of the previous COMMITTEE MEETING: held on Sunday 8th August 2021.

Corrections to the last Minutes:

1. Under "matters arising" to clarify it should read 'downstairs entry door keyhole sealed from inside to prevent locking with key internally as part of fire egress safety';
2. It is only members who are new to Howick Bridge Club (not rejoining members) and joining from the lessons who pay \$25.

Moved and seconded that the minutes as corrected above be accepted. Pat / Mary Carried.

MATTERS ARISING:

Building Warrant Of Fitness: approved and issued by Council and paid. Hard copy yet to be delivered due to lockdown.

CORRESPONDENCE:

Inward

NZ Bridge (distributed to the committee)

Outward

Nil

Moved and seconded that the correspondence be accepted. Pat / Sue O Carried.

MEMBER WELFARE:

Pat reported: no requirement.

MEMBERSHIP: 218.

FINANCIAL REPORT:

August Balance Sheet, P&L & Creditors reports were emailed out on 1st September 2021.

We have applied for and received two Wage Subsidies. There maybe a third Subsidy available depending on the review on Monday 13th September. Next Friday 17 September we can apply for a further Resurgence Support Payment – there may be 2 more RSP payments 3 weeks apart if the triggers for payment still apply. The Committee gave approval for the Treasurer to apply for wage subsidies and RSP payments as available.

The committee made the decision that wage payments being paid as a result of the subsidy would be for the standard amount.

After discussion it was decided the Secretary would keep details of new members which will include any reference to people nominating new members that qualifies them for the 4 bonus vouchers next year.

It was decided that because of Covid Lockdowns Alan Sheath and Ian Morrison will not be asked to pay the extra sub payments due.

Richard's payments for Compa\$\$ work have not started yet.

End of Financial Year:

The Committee approved continuing preparing the Financial Statements of the Club on a cash basis.

Jean to email Pat the Audit Engagement letter for her to sign and put in the office within the next two weeks for Jean to collect.

Wayne to leave the Minute Book in the office for Jean also within the next two weeks and advise Jean.

The financial reports were accepted and the approvals requested were granted

Jean / Mary.

CLUB EVENTS / TOURNAMENTS Sue O reported:

- Subscriptions and table money are to be discussed at the next meeting.
- The committee confirmed that prizes will be given for events where 3 or more sessions are played.
- Delta level 2 with a limit of 50 people inside would be a problem for Monday night sessions. First come - first served?
- The final Sunday Salver for 2021 is scheduled for 17th October.

BABICH WINES NEW ZEALAND WIDE PAIRS:

- Currently scheduled for Friday 12th November.
- Cheryl to advise Richard Solomon by 24th September that HBC is keen to host a session. Our booklets should be sent to our Richard.
- Cheryl to ask Ian and Lance if Papatoetoe is planning to hold the Babich Pairs. If not, would they be interested in having their players join us? Perhaps we can alternate with them each year.
- Wayne to display the poster.

PUBLICITY: Rose reported:

- Howick Library are still keen. Two supermarkets will display posters. Flyer updated.
- Bigger signage is on hold due to restrictions of Level 4 Lockdown

HEALTH & SAFETY Sue M reported:

- At Delta level 2, members would need to wear masks and stay seated.

SPONSORSHIP & FUNDING:

- Ryman have agreed in principal to renew Sponsorship at new rate, invoiced but not yet paid. They will probably slip the start date (was 1st August).

RENTALS Lenice reported:

- Lenice will advise tenants to observe the Delta level 2 limit of 50 people inside.

REPAIRS & MAINTENANCE:

- Leo has replaced one cistern seal and checked the others.
- Leo will check the water consumption over 24 hours. It should be zero.
- Jean will provide the meter / billing details to Leo.

STATUS OF THE CLUB MANUAL

- Cheryl is continuing her work on the manual and asked permission to send to Richard so he could work on the computer notes.

GENERAL BUSINESS:

- Name badges: Pat advised on hold due to Lockdown
- Improver Lessons have been put on hold at the moment.
- Pat suggested sending a "no reply" text reminder to members prior to sessions where no partner is required. Leo to assist.
- We may need a new supplier for the Programme Of Events booklets.
- The removal or reduction of Partnership Officers was discussed.

Meeting closed at 4:40 pm.

Next meeting: Sunday 10th October 2021 at 3.00pm. Venue: Howick Bridge Club or Zoom.

Pat Williams

Chairperson