

MINUTES of the HOWICK BRIDGE CLUB COMMITTEE MEETING

Held at the clubrooms on Sunday 8th August 2021 at 3 pm.

PRESENT: P Williams (Chairperson), L Clarkson, J Heath, R Isherwood, S McKinnon, W Oakley, S Osborne, L Sim, M Wood.

APOLOGIES: R Andrew, C Winsor.

MINUTES of the previous COMMITTEE MEETING: Sunday 11th July 2021 at 3.30pm.

Correction:

1. The name "Matariki" should be given to the July Sunday Salver session (not the July Open 8B Tournament).

Moved and seconded that the minutes as corrected above be accepted. Mary / Pat Carried.

MATTERS ARISING:

Building Warrant Of Fitness:

- Argus Fire Protection have inspected the site.
- Leo has glued the downstairs door.
- Argus will supply a folder to record the monthly tasks.
- Only the paperwork is outstanding.

New members:

- Pay \$25 for the remainder of 2021.
- Pat will hand out invoices for 2022.

Hospice Tournament results:

- Brian Craig to publicise.

CORRESPONDENCE: Distributed to committee.

MEMBER WELFARE: Pat reported

- Get Well cards to Nicki Bowyer and Bruce Cousins
- Bereavement card to de Ruiter family re Noela.

MEMBERSHIP: 206.

FINANCIAL REPORT:

July Balance Sheet, P&L & Creditors reports were emailed out on 2nd August 2021.

Mary presented \$5,500 to the Hospice on 23 July 2021.

A new member is prepared to be nominated for the Treasurer's position at the AGM.

There was discussion on an employment issue.

Compa\$\$ - Richard is waiting to hear from Bob to solve some issues with system. Then Richard will complete the instructions with a link to the web site. Still committee only.

Five of the last 10 months have run at a loss. Power and Water charges have been high.

The financial reports were accepted Jean / Sue O.

CLUB EVENTS / TOURNAMENTS Sue O reported:

- Next Sunday Salver on 29th August: Mary will do food, Rose will do wine.
- Rose is working on a better breakdown of the cost of prizes which at present is 60% club and 40% tournament.

- Mary will itemise the expenses for the next Sunday Salver.

PUBLICITY: Rose reported:

- Rose has visited Howick Library. Thursday 3pm to 4pm would suit them.
- Rose will check with Chris and Cheryl.
- A bigger sign on the building and a feather were discussed.
- We need to coordinate Council signage with 2022 lessons.

HEALTH & SAFETY Sue M reported:

- No accidents or incidents have been reported.
- An evacuation sign is needed for downstairs.
- A trial evacuation is needed annually. The committee favoured waiting for good weather.
- An Emergency Plan is on the Director's desk.

SPONSORSHIP & FUNDING:

- Ryman have renewed from 1st August, but with fewer sessions.

RENTALS Lenice reported:

- The church group want an extra room and booking every Sunday from 9:30 to 10:30 am for 12 people. Committee room suggested and agreed.
- Lenice or her deputy will need to unlock access to the upstairs committee room.
- Approved \$25 per week.
- Two other customers have terminated.
- The committee thanked Lenice for her ongoing work and contribution.

REPAIRS & MAINTENANCE:

- Emergency exit lights: 4 batteries have been replaced. Potentially 5 more will fail.
- Exterior painting: needs to tie in with summer, scaffolding and cleaning guttering.

STATUS OF THE CLUB MANUAL No report.

DIRECTING AND SCORING

- Discussion on increasing the number of boards played for daytime sessions. This to be reconsidered in the new year.
- Need to survey Friday members re options.

GENERAL BUSINESS:

- The foyer lights are not automatic. They need to be turned off manually.
- 22 students graduated from the recent lessons. Thank Annette and Judy at year end.
- Name badges: requested by new members. Optional. Pay up front. Purchase in batches. Pat will get quotes and organise.
- Refurbishment of toilets: need facilities for disabled people.
- Improver lessons discussed. Agreed to carry this over to next meeting when Cheryl will be present.
- Club signage discussed with another suggestion put forward. Follow-up Leo/Pat.

Meeting closed at 5:15 pm.

Next meeting: Sunday 12th September 2021 at 3.00pm.

Venue: Howick Bridge Club.

Pat Williams

Chairperson