

MINUTES of the HOWICK BRIDGE CLUB COMMITTEE MEETING

Held at the clubrooms on Sunday 11th July 2021 at 3:00 p.m.

PRESENT: P Williams (Chairperson), R Andrew, J Heath, R Isherwood, S McKinnon, W Oakley, S Osborne, L Sim, C Winsor, M Wood.

APOLOGIES: L Clarkson.

MINUTES of the previous COMMITTEE MEETING: Sunday 13th June 2021 at 3.30pm.

Corrections:

1. The reference to "publishing the Master points YTD now and quarterly" refers to the club points club progress, not to any NZ Bridge accumulation.
2. Kevin Hu is directing on Fridays.

Moved and seconded that the minutes as corrected above be accepted. Cheryl / Leo Carried.

MATTERS ARISING:

St Kents:

- 14 to 18 students, 1 hour lessons. Mac McKenzie is keen. He has met Bianca.
- Lance is happy to accommodate this (next year).
- Cheryl and Richard will meet Mac re material.

Highland Park Library:

- Attracted 5 people (via newspaper), all very keen.

Building Warrant Of Fitness:

- Latest WOF expired in April 2021. This is now overdue.
- Accepted Option 1 quotation from Argus Fire Protection to perform annual tasks @ \$439.
- HBC will perform the monthly tasks. Leo and Sue McK will prepare a checklist.
- Sue will perform the monthly tasks.

CORRESPONDENCE: Distributed to committee

MEMBERSHIP: 206.

Pat to check that the new member form includes street address and emergency contact.

FINANCIAL REPORT:

June B/Sheet, P&L & Creditors Reports were emailed out on 5/7/2021. The Creditors Report needs to be amended by adding \$300 for window cleaning bringing the total for the Creditors to \$10270.57.

Crombie Lockwood would not allow us to spread the insurance payment this year.

Hospice total \$5396 at present (still to come is the last of the Trading Table money).

Results of the Table Notice for online table money distributed – 89 yes to Compass / 25 yes to online payment of vouchers.

There was discussion on the need to ensure there is effort put into finding a replacement Treasurer. It was suggested that Pat talk about this at the beginning of sessions during the coming week.

The financial reports were accepted Jean / Pat.

IN COMMITTEE

An employment matter was discussed.

CLUB EVENTS / TOURNAMENTS:

- Sunday Salver may attract 12 students from Macleans. Confirmed \$5 table money for school students.
- For Club sessions, confirmed \$2 table money for school students.
- Tournament on 24th July to be branded Matariki. Sue to organise pizza.
- Julie to organise hot chips - to be confirmed.

PUBLICITY: Rose reported

- Will continue with Highland Park Library monthly.
- Card table worked. We need a standby table. Leo can supply.
- Will investigate other libraries (but not at the expense of Highland Park Library).
- Leo and Mary tested a large sign in front of the clubrooms for size.

HEALTH & SAFETY:

- We need all contractors to sign in and out.
- Work is needed on the requirements for downstairs.

SPONSORSHIP & FUNDING:

- Still waiting for Ryman. The current deal expires at the end of July.
- More sponsors are needed.

RENTALS:

No report from Lenice.

REPAIRS & MAINTENANCE:

- Leo has checked and tightened some bolts in the toilet pans in the Ladies. Other bolts were broken and will be replaced.
- Refurbishment of the Ladies requires funding (Brian Craig).

STATUS OF THE CLUB MANUAL

- Suggested that we remove prices (which need constant updating).
- Suggested that we remove NZ Bridge content and replace with references.
- Suggested that we phase out the NZ Post box next year.

DIRECTING AND SCORING

- Richard reported that recent errors were operator errors.
- Richard confirmed that a computer user can allow access to our office computer by another party using Ultra View. Computer user on site can approve the access.
- Richard to ensure that Bob contacts Richard in the first instance.
- Noted that we are vulnerable if Bob is unable to support Compa\$\$ in the future.
- We are also vulnerable to the theft or failure of our office computer.

GENERAL BUSINESS:

- Guaranteed partner for day sessions: carry forward to the next meeting.

Meeting closed at 5:15 pm.

Next meeting: Sunday 8th August 2021 at 3.00pm.

Venue: Howick Bridge Club.

Pat Williams

Chairperson