

## **MINUTES of the HOWICK BRIDGE CLUB COMMITTEE MEETING**

Sunday 13th June 2021 at 3:00 pm.

**PRESENT:** P Williams (Chairperson), L Clarkson, J Heath, R Isherwood, W Oakley, S Osborne, L Sim, C Winsor, M Wood.

**APOLOGIES:** R Andrew, S McKinnon.

**MINUTES of the previous COMMITTEE MEETING:** Sunday 16<sup>th</sup> May 2021 at 3.30pm:  
Moved and seconded that the minutes as distributed be accepted. Lenice / Pat Carried.

### **MATTERS ARISING:**

- Pat will continue with newsletter advising members about continuing the good work of recruiting.
- Leo reported that Bryan Travers was frustrated at the slow speed of membership recruitment.
- Pat has sent a thank you to Bryan Travers. He has prodded us into action.

**CORRESPONDENCE:** nil.

**MEMBERSHIP:** 204.

### **FINANCIAL REPORT:**

Balance Sheet, P&L & Creditors Reports were emailed out on 4th June 2021.

Insurance requires renewing. Have received the Pre-renewal Declaration to complete. Have spoken to Haydn who oversaw last year's changes. He has agreed it is appropriate to increase the value of the building by \$40k to \$2m. The Furniture & Fittings list attached to our accounts is \$121k so will suggest to our Insurers we increase the amount for our plant to that amount. We need to advise we do not have a burglar alarm but otherwise things are the same as previously. It will be necessary to have the building valued next year.

Directors to be reminded to note all wine, chocolates and gift cards given as prizes onto the Cash Reconciliation Form when collected by members.

Advice on cheques no longer able to be received to be notified in the newsletter.

A notice has been prepared to go on tables for a week asking for input into the decision re online banking/purchase of vouchers. After discussion it was decided this should be done.

Servicing of the AED (defibrillator) was approved (\$149 + GST).

Jean reminded the committee of the need to find a new treasurer in 5 months. Pat to include this in her next newsletter.

Moved and seconded that the Accounts as presented be approved and accepted Jean / Sue O.

## **CLUB EVENTS / TOURNAMENTS:**

- Next events are Sunday Salver on 20th June and Open 3A & Intermediate 5B on 26th June.
- Lenice has kitchen organisation in hand.
- The event following is the Open 8B pizza tournament on 24th July. Agreed to employ no staff for this (only committee members and volunteers).
- Auckland club will not be hosting club championships this year.
- Agreed to publish the Master points YTD now and quarterly. Cheryl will ask Richard to do.
- Prize voucher for \$10 is unclaimed by Jeffery Luh. Agreed to rotate the voucher and hold the debt in the cashbox.
- Email received from St Kents re bright students learning bridge after school. Agreed to refer Annette Brown and Judy Anderson in the first instance, then perhaps pass onto to Paul and Lance.
- It was rumoured that Kevin Hu may stop directing. Richard to clarify with Kevin. Wayne to check minutes. Jean needs to know who to pay.
- Hospice tournament: no portable EFTPOS and no cheques.

## **PUBLICITY:** Rose reported

- Highland Park Library hosted an exhibition of bridge. To be repeated in July.
- The Hospice tournament will be promoted on Radio ZB, Pakuranga Times, Eastern Courier and Neighbourly (at no charge).
- Leo proposed large permanent signage in front of the clubrooms, with provision for topical items. All agreed that was a good idea

## **HEALTH & SAFETY:**

- No progress on the Building Warrant of Fitness. Leo to follow up with Richard.

## **SPONSORSHIP & FUNDING:**

- Rose from Ryman has advised she needs to spread her sponsorship money differently.
- Waiting to hear from Rose re new proposal as per email dated 18 May.

## **RENTALS:** Lenice reported

- New tenant: Worship Centre Christian Church, 6 pm Saturday for 2 hours, and 9 am Sunday for 3½ hours.

## **REPAIRS & MAINTENANCE:**

- Leo has checked the fire exit doors downstairs. Okay.
- The windows will be cleaned next week.
- Leo has checked for a water leak. None found. Leo has reduced the flow into the urinals.

## **GENERAL BUSINESS:**

- Guaranteed partner for day sessions carry forward to the next meeting.
- Agreed to add the status of the Club manual to the Agenda. Currently with Cheryl.

**Meeting closed 5 pm.**

**Next meeting: Sunday 11th July 2021 at 3.00pm.**

**Venue: Howick Bridge Club.**

**Pat Williams**  
**Chairperson**