

MINUTES HOWICK BRIDGE CLUB COMMITTEE MEETING

Tuesday 10th March 2020.

PRESENT: W Oakley Chair Person, J Heath, A Ridenton, C Winsor, L Clarkson, S Osborne, M Wood, S McKinnon.

APOLOGIES: P Williams, R Andrew, L Sim.

MINUTES OF COMMITTEE MEETING 11th February 2020

Moved and seconded that the minutes be accepted

Anne/Sue Osborne carried

MATTERS ARISING FROM THE MINUTES:

- Key List updated. Lenice is to check keys she is holding and confirm if list is accurate.
- Cheryl has handed to co-ordinator at BBI School a flier and is now waiting for a date to commence lessons - estimated July.

CORRESPONDENCE:

Inward: Bill and Margaret Taylor response to invoicing.
 Brian Craig re confirmation of sponsorship from Bruce McLaren.

Outward: Response to Taylors re invoicing.
 A Rowe copies of letter and application to ACC for renewal of Lease.

Moved that inward/outward mail be accepted

Anne/Sue Osborne Carried

MEMBERSHIP: 184

FINANCIAL REPORT:

Jean reported

- The reports were emailed 2nd March 2020 4th February 2020.
- MYOB Essentials is nearly complete. Now using the Payroll and most of the system. Will continue with both systems for several months.
- In Jean's absence Richard will do banking.

Moved that the financial report be accepted.

Jean/Sue McKinnon - carried

CLUB EVENTS /TOURNAMENTS:

Sue Osborne advised:

- Junior Tournament 5B 2 session to be held 28th March 2020.
- Peter Bowyer to direct.
- Catering organised.
- Cheryl will check with Alister from NZ Bridge as to eligibility for players competing.
- Sunday Bridge 5th April 2020
- Sue Osborne has organised Director and catering.
- 5A Tournament 12 tables a slight drop in numbers from 2019.

- Catering - discussion as to size of sandwiches and fillings. Cheryl will speak to Julie Tinkler to request she asks the supplier to make the sandwich easier to manage.
- Cheryl received an email from Pat querying Sunday Salver entry fee, prizes and raffle.

After discussion it was agreed

- 1 Table money to remain and no increase.
- 2 Prize for playing. Tables 1 to 9 1 prize.
- 3 prize for playing Tables 10 plus 2 prizes.
- Raffle - 2 prizes.
- Committee agreed the decision to be reviewed after the next 2 Sunday Salver Sessions i.e. July.
- Cheryl to inform Pat re discussions.

In Committee 8.05pm Out of committee 8.30pm

REPAIRS AND MAINTENANCE:

Rheem Heater Reported Pat received 2 quotes for installing a plug that doesn't turn off and as the cost was reasonable went ahead and arranged for the work to be done by Bull Electrical. Would engage the company again if electrical work was required.

HEALTH AND SAFETY:

Sue McKinnon reported

- Tape on mats in kitchen needs replacing. She has purchased tape and will see to repairs.
- Conovirus-19 Sue reminded us all of the need to wash hands.
- Directors to be requested to mention at sessions of the concern of the virus and to use tongs when choosing a biscuit.

Corona virus

The committee discussed that if the virus becomes more serious the need to have an **Action Plan**. Cheryl to place on website any information received from NZ Bridge and situation to be monitored. Posters re virus warnings to be placed on entry doors.

RENTALS:

Lenice no new rentals but promoting the use of the rooms as much as possible.

SPONSORSHIP:

Brian Craig report - Bruce McLaren – waiting on receipt of funds.

FUNDING: No report

BUILDING WARRANT OF FITNESS:

Richard forwarded email - Auckland City Council has asked for plans for the fire work and the emergency lighting. He has submitted the design drawings as provided by Angus Fire and the original drawing for emergency lighting supplied by SDE. He hopes that will suffice for our Certificate of Compliance.

SUGGESTION BOX: Nil

GENERAL BUSINESS:

New Chairs - Lenice has 2 quotes for the chairs for the downstairs room and Brian is going to apply for funding.

Intermediate lessons – Cheryl has 17 people so far enrolled for intermediate lessons. First lesson 16th March at 6pm \$10 per lesson. Cheryl will also promote and mention in her newsletter.

Next meeting to be held at McDonalds as lessons taking place in committee room.
Anne to book room.

Meeting closed 8.45pm
Venue McDonalds

Next meeting 14th April 2020

Wayne Oakley
Acting Chairperson