

**MINUTES HOWICK BRIDGE CLUB COMMITTEE MEETING
Tuesday 10th December 2019**

PRESENT: P Williams Chairperson, R Andrew, J Heath, A Ridenton, C Winsor,
L Clarkson, S Osborne, M Wood, Sue McKinnon, W Oakley.

APOLOGIES: L Sim

Pat welcomed Wayne to the committee.

MINUTES OF COMMITTEE MEETING 10th November 2019

- Mary requested that following the committee decision from the Health and Safety Commissioner NZ an advance directive stating a wish for no resuscitation may be made by all people. This can be verbal or written. The club will display a list near the AED and this can be done by any member who so wishes.

Moved and seconded that the minutes be accepted
Mary/Sue carried

MATTERS ARISING FROM THE MINUTES:

- Lenice confirmed to Pat that the downstairs Heat Pumps will be serviced in January.

CORRESPONDENCE:

Inward:

- Pat circulated correspondence received from Neil Beckett along with her response and a discussion followed.
- Confirmed that Neil has notified Pat of his resignation
- Neil spoke with Cheryl regarding a partnership disagreement
- Neil has advised he will continue his role as Director Monday and Tuesday evenings.
- On behalf of Papatoetoe Bridge Club, Neil requested to borrow the bridge mates for a Christmas tournament in December.

Outward:

- Pat confirmed to Neil it was OK to borrow Bridgemates.

Discussion followed Pat's suggestion that we charge for the loan of Bridgemates. Although there is no obligation on our part to share these devices the committee agreed we would not charge Papatoetoe but will loan them as a gesture of goodwill. Pat will email Papatoetoe President and Neil to arrange pickup

Moved that inward/outward mail be accepted
A Ridenton/Sue Osborne Carried

SUGGESTION BOX: Nil

MEMBERSHIP: 201 members

FINANCIAL REPORT - the reports were emailed 2/12/2019

- Building WOF Costs: We will be paying out the builder for installing the kitchen door/fit panic bars to exterior doors/fit double smoke stop doors with hardware and fit architraves and paint. The work is still not complete. Richard has approved the payment.

A special saver account will need to be broken to pay the invoices on the 20th December.

The treasurer has sent off the agreement for the monthly fire testing as approved at the committee meeting November 19/11/2019.

New accounting Programme - The committee approved the club signing up with MYOB Essentials at @ cost of \$10 per month for our new accounting programme.

It was explained that when we change to the new programme there will be no comparison figures till our next financial year.

Moved that the financial report be accepted.

Jean Heath/Anne - carried

CLUB EVENTS /TOURNAMENTS

- Cheryl reported there have been complaints that the Director is playing on a Tuesday evening and not calling a person from the emergency roster to come and play thus leaving the Director to be free to help players and answer any queries.
- To alleviate the problem Cheryl suggested that the committee make up a roster and the rostered member stay on to either play if required or help other players where needed.
- Tuesday pre-session lessons discussed and it was agreed they could continue if Neil still wants to do this.
- Bridge lessons 2020 Cheryl and Richard will liaise and place an advert in the local paper with details.
- Buckland's Beach Intermediate lessons – Discussion whether to continue or change the format. Cheryl will speak to Nicki (BBI). Further discussion deferred as to best course of action regarding BBI lessons in 2020.
- The current ruling by Howick Bridge Club for Monday evening bridge session will continue in its current format, ie: Open players with 100+ rating points will not be permitted to win a Monday competition except the Restricted pairs. We agree that the winners names will continue to be announced weekly. However, at the stage of the last two sessions of a competition, players **eligible** to win will have their names announced.
- Pat asked for Cheryl to be appointed as Club Captain for 2020 and this was and unanimously agreed by committee.

HEALTH AND SAFETY:

There are no hazards to report.

RENTALS:

- Camera Club required extra chairs and tables for their Christmas party which we supplied from committee room. The heavy wooden tables will be left downstairs but the chairs were returned upstairs. Lenice suggested that perhaps we buy more chairs for downstairs (declined by committee) and purchase another 2 light folding tables @ \$48 each (agreed by committee).
- Lenice received a request from the Camera Club to Blackout (paint) a small area of the ceiling in front of their screen. The committee agreed to this request and Lenice to

advise and confirm that if/when their tenancy ends it is their responsibility to restore the ceiling to its original condition. Pat will write letter of confirmation as well.

SPONSORSHIP:

Still waiting on confirmation of New World sponsorship

FUNDING:

Quotes have been obtained and Brian will apply for funding for new outside door in committee room.

BUILDING WARRANT OF FITNESS:

Waiting for inspection from the council which will be able to take place after the door has been installed in committee room.

GENERAL BUSINESS:

- Photocopier – Richard reported that he has investigated cost /brand /store for suitable photocopier for the club. After discussion the committee agreed Richard would purchase a photocopier, budget \$600.
- Committee responsibilities to be discussed at February meeting.
- Table Numbers - Sue will liaise with Richard and reprint and laminate two sets of table numbers 1-10 ready for the commencement of 2020 Bridge.
- Peter forwarded to Pat a copy of an ‘old’ Tuesday night winners’ reward system. Discussed but committee declined to reinstate at this time.
- Card Dealers required, Pat will liaise with Richard
- New card tables – to discuss at next meeting.
- Brian Travers’ offer to advise the committee how to set up a Strategic Plan was discussed. As we have committee members who are able to do this, his offer was declined.
- Table Room – The committee agreed with Lenice who pointed that there is not enough room between tables at times. It was agreed that the committee will correct this situation and make the room comfortable for players

Meeting closed 9.20pm

Next meeting 11th February 2020

Pat Williams

President