

## **MINUTES OF THE HOWICK BRIDGE CLUB MEETING 19 MAY 2024 AT 3PM**

**PRESENT:** Leo Sim, Jane Thomlinson, Mary Wood, Dave Christian, Peter McLean, Richard Andrew, Rose Isherwood, Heather Green, Pat Williams

**APOLOGIES:** Lenice Clarkson, Alan Sheath

**MINUTES** of the previous meeting held 14 April 2024

Moved and seconded the minutes be accepted

Pat / Heather

### **MATTERS ARISING**

1. Building WOF – received
2. Painting – currently underway
3. Answerphone purchased – message to be done
4. Steriliser in kitchen – checked, dish liquid purchased, descaling still to be carried out.

### **CORRESPONDENCE**

Circulated and discussed. All tournament announcements displayed in club rooms

### **MEMBER WELFARE**

As reported on Agenda – 2 Get wells and 1 Bereavement

### **MEMBERSHIP** (Jane circulated, updated, and discussed)

- 184 members, an increase of 21 on last month.
- 23 new from February's lessons, although 4 are yet to pay their \$25 joining fee.
- less 2 existing members who have been resigned due to non-payment of subs.

### **FINANCIAL** (Janes written report and accounts emailed to committee and discussed)

- Total Income is tracking nicely at \$61,614 (\$1,463 favourable to budget).
- Higher than expected Rental income is offsetting the shortfall in Membership subscription
- Expenses are tracking favourably under budget by \$2,558.
- Interest income is also tracking higher than expected at \$2,033 YTD.
- Net Profit sits at \$11,914, however most of this will be needed to cover the unplanned painting of the building.
- Two big bills, ie painting and insurance, coming up.
- Money on fixed term due June.

Moved and seconded acceptance of Financial Report

Jane /Leo

### **CLUB EVENTS** (Dave reported)

- 8B Tournament went well, unfortunately we made a loss of \$64 with only 14 tables
- 3A / 5B Combo coming up 29 June. 3A cost \$35 (A points cost the club more) and 5B cost \$30. Kevin will direct and Richard will score.

- Hospice tournament 20 June - poster will be circulated by Dave. Richard will score (and play), Peter (B) will Direct. We will advertise no partner required, Peter (McL) will be stand-in (and Richard if necessary).
- (Mary) Help for Hospice: with Lenice temporarily out of action, Heather will help and Jane will be cashier on the day even if she is playing. Ballet tickets discussed, not a suitable time-frame to sell at tournament.
- HBC Birthday party Sunday 26 May, no partner required and no table money, ie free. Drinks at 12:30 and refreshments.

#### **PUBLICITY & TEACHING** (Rose reported) Lessons update

- Thursday morning 11 registered – 3 no show – 1 left after #1 – 7 completed – 5 joined – 1 gone to continue study – 1 cannot justify expense.
- Tuesday evening 27 registered – 1 no show – 18 joined – 1 will return for lessons – 2 youth players time too late – 6 various reasons.
- Presented with Certificate followed with supper.
- Suggestion – lesson fees for 2025 be set at \$85 and to **include** \$25 joining fee / Rose moved acceptance of new fee cost and all committee present agreed.
- Helpers were invaluable and appreciated.
- Advertising boards should be generic , no names, just club email and “phone club to leave message” or perhaps “phone club to register interest”.
- Survey from Mel (NZB) will be distributed by Rose to newbies.
- Survey re preferred start time of 7pm for newbies has created a dilemma. If we don't accommodate early start time, we will lose them, they all work.
- Website lesson information should be updated asap.
- 563 Pakuranga Road advertising available from 8 July and we will reciprocate Gym advertising in clubrooms for Nick.
- Rose to contact Mel re Facebook update
- IMPROVER LESSONS - Chris with Pat to help, members preferred time 10am-12noon Sundays – suggest twice a month – announce topics ahead of schedule.
- Need for regular reinforcement for Monday evening players as well - eg when to be aggressive vs passive, leads etc.
- Cost – a gold coin.

**RENTALS** Leo reported he has asked Alan to look at forming a 'standard' rental agreement for tenants. See what is available on website.

**HEALTH & SAFETY** Building WOF issued

**R & M** ((Leo) Painting underway – outside, kitchen (ceiling and windowsill) gents (ceiling). Will be finished next week (weather permitting)

#### **GENERAL BUSINESS**

1. Discussion re earlier start times, particularly as it affects the Tuesday novices. Richard advised Compass programme unable to cope with staggered start times unless BM server updated. We know our Tuesday and Friday daytime sessions

prefer the status quo but suggest survey of members would be helpful in forming a decision re earlier start time. Dave surveyed Monday players (committee emailed results) and current start time preferred by majority therefore no change.

2. In order to aid Chris, Rose will talk with 2 Tuesday players about commencing earlier and hopefully be able to advise novices that Tuesday evening play for both sections will start at 7:15 as a compromise and inform all members.
3. Attendance must be improved on Thursday evenings, perhaps an earlier start time, or perhaps on-line, include options in survey.
4. **Constitution** (Dave) – a couple of spelling errors pointed out – committee minimum of 6 – wording interpretations also discussed – Constitution to be emailed to all members pre AGM for their approval and input.  
Final version of Constitution to be presented and ratified at AGM with new committee to be elected under new Constitution.
5. There will be no legal requirement as per new regulations under Incorporated Societies Act for the auditing of accounts but annual accounts still have to be submitted to Companies Office along with committee member names, emails etc and updated when required.
6. Dave managed to access the NZ Companies Office Incorporated Societies Register on-line to upload audited accounts for YE 30/9/23. Dave and Jane will be HBC registered contacts for the Companies Office. It will be the Treasurer's responsibility to upload accounts in the future.
7. **Ultra-Tournament** between Franklin / Papatoetoe / Howick discussed.  
Our preferred date 28 July, Dave will advise member numbers who meet criteria , ie Certificate of Proficiency or less, we can provide “get out of jail cards”. Trophy cost to be shared between clubs. Pat will email confirmation to Papatoetoe.  
*(Since meeting Dave has advised the following : We do have 68 members who are Novice or Certificate-of-Proficiency today (excluding the 23 new members). So, we do have good numbers for this to succeed. Club-Master kicks in at 20 B points, but we have several members who are very close to 20B points now, so they will get re-graded soon. We should agree a cut-off date with Mark so that players who start the Ultra series can finish it even if they have subsequently gained Club-Master status)*
8. **Sponsorship:** Leo will talk to Alan to ask him to take over from Brian.
  - a. Tina Gao - \$650
  - b. New World - \$650
  - c. Bruce McLaren - \$1,500

It was agreed that we need more sponsors and Peter (McL) would be happy to approach appropriate local businesses to request sponsorship. Peter requested letter of introduction.

Meeting closed at 5:10pm