

MINUTES OF THE HOWICK BRIDGE CLUB MEETING 14 DECEMBER 2023

PRESENT: Leo Sim, Rose Isherwood, Lenice Clarkson, Mary Wood, Pat Williams, Alan Sheath, Dave Christian, Heather Green, Peter McLean

APOLOGIES Richard Andrew

MINUTES of the previous meeting held 12 November 2023

Moved and seconded the minutes be accepted

Jane / Leo

MATTERS ARISING

1. Bull Electrical returned to fix problem upstairs.
2. Leo will contact Bull Electrical to return (again) re faulty light (water) still under warranty.

CORRESPONDENCE

1. Discussion re email from member, Secretary has replied with full explanation.
2. All Inward and outward mail, forwarded to all committee as listed on Agenda.

Moved and seconded the correspondence be accepted

Pat / Leo

MEMBER WELFARE (Pat) Nothing to report.

MEMBERSHIP Jane reported

We started the year with 187 members, here's how membership renewal is tracking after I sent my subs email out:

- 6 resignations.
- 60 members have renewed and paid their subs (33%).
- \$5,545 received as at 11/12/23.
- 121 members still to respond (64%).

Dave will 'resign' the 6 members from our Club so we are not charged NZB levy for them.

Jane will resend subs email reminder to members not paid before Christmas.

FINANCIALS Jane's written report and accounts tabled and discussed

Two months in and Financials are tracking well, showing a net profit over Oct/Nov of \$5,207.

YTD Key Results:

- Income \$19,139 (budget \$17,950) - \$1,189 favourable
- Expenses \$14,702 (budget \$15,990) - \$1,288 favourable
- Operating Profit \$5,207 - running \$2,847 ahead of budget

- Upgrade to MYOB has resulted in different 'look' to accounts tabled, but more importantly it has cut out the paper involved helping to streamline Treasurers job and that of Auditor.
- Still waiting on Audited accounts

Moved acceptance of Financial Report

Jane / Pat

CLUB EVENTS (Dave reported)

1. Query with on-line events – still to be advised
2. New computer – Dave and Richard will shop together
3. Dave and Richard looking at Compass issues, especially how it currently impacts Treasurer's job updating member info.
4. Suggest one person to do Compass.

5. Suggest Alan be 'trained' as backup for Richard ie Tournament scoring / Real Bridge pairs analysis

PUBLICITY Rose reported

1. New advertising boards gifted from Roger Rose (Sigma) and Lorraine – Committee expressed their thanks.
2. Sponsorship board to be updated
3. Confirmed Peter, with help from Dave, will erect advertising boards in January
4. Facebook forum (verbally) confirmed with Mel
5. Rose will check with Tina re stakes
6. Need permission from Council to put on grass verge
7. TeTuhi will be approached to do signs (for stakes)
8. Leo will email Rose 'copy' for book marks but committee thought should be narrower than example.
9. Suggestions / Library to hand out book marks / Bridge Calendar magnet
10. Posters in libraries, Pakuranga, Highland Park, Howick
11. Local rags including Neighbourly, Facebook page and East Auckland Grapevine (Shona)

HEALTH & SAFETY

Leo advised suggested Heather take over responsibility of Health and Safety. Peter will let Heather know requirements.

RENTALS Lenice reported

1. Carpet clean downstairs quote Aladdin \$200 + GST . Unanimously agreed by committee.
2. Lenice to liaise with Peter to clear downstairs chairs and tables ready to clean carpet on Wednesday 3/1/24 and return wither Thursday 5/1 or Friday 5/1. Alternatively Church could return chairs when they set up.

TOILET ENHANCEMENT (Leo)

We have to-date applied to

- Dragon Community for \$15,000
- Akarana Community Trust for \$15,000
- Grass Roots Trust for \$15,000

For the renovation of the men's downstairs bathroom, committee unanimously agreed Carina would apply for a grant from

- NZ Bridge Foundation for \$12,000

It would appear that we are deemed to have too much money in our bank account.

Note that we can purchase hardware only with any grant funds obtained.

GENERAL BUSINESS

1. Cleaning of upstairs chairs \$12.50 (incl GST) each or \$10 (+GST) each for 80 +. Unanimously agreed by committee (Aladdin quote)
2. Jane will do Christmas raffle 2024 (2 prizes maximum)
3. Rose will do Easter raffle 2024.
4. Keys for Heather and Alan (Lenice)
5. Dave will take "learning" computer home and delete unnecessary data in an effort to speed up.
6. Due to the Director session swap with Dave and Lysandra, Dave asked if he could Direct and play (with partners already booked). Committee confirmed it is OK to play to save a phantom and OK to sub for one session, otherwise, no. It is unfortunate that Dave's partners already booked will have to find someone else.

7. Alan advised his forte 'process mapping' and he wants to be useful so will be 'shadowing' Richard to learn his processes, lots to know and understand, he will take 'Manual' home to check.
8. Peter McLean will relieve Rose of her bar duties, ie purchase of alcohol and running bar.
9. Request from Alan, when using WhatsApp do not send to 'all' if message not for all, ie identify committee member to receive message. (And some committee members had a quick lesson on how to do that!)

Meeting closed at 4:35 pm

Next meeting Sunday 11 February 2024