

MINUTES OF THE HOWICK BIDGE CLB MEETING 14 APRIL 2024 AT 3PM

PRESENT: Leo Sim, Rose Isherwood, Peter McLean, Pat Williams, Heather Green, Lenice Clarkson, Dave Christian

APOLOGIES Jane Thomlinson, Richard Andrew, Mary Wood, Alan Sheath

MINUTES of the previous meeting held 10 March 2024

Moved and seconded the minutes be accepted

Dave / Lenice

MATTERS ARISING

1. "Ultra" tournament, Rose has not heard from Papakura nor Franklin.
2. Thursday pm session, slight improvement but attendance still low, we will let it continue for now.
3. Improver Lessons – needs more input – Pat/Chris (?) – Leo to talk to Alan re suggestions when would suit beginner sessions. Thursday and Tuesday beginner sessions mentioned.

CORRESPONDENCE

Circulated and discussed.

MEMBER WELFARE

As reported on Agenda

MEMBERSHIP (Jane circulated and reported)

164 Members includes

- 8 Youth
- 3 Secondary
- 4 Life
- Waiting payment from 2 members

FINANCIAL (Jane's written report and accounts emailed to committee and discussed)

March produced a Net Profit of \$2315, which included paying Audit fees of \$1800

- Total Income \$53,205 (just over budget)
- Total Expenses \$42,640 (\$2,380 under budget)
- Earnings from Term Deposit Interest \$1,967
- Accumulated Net Profit \$12,533
- Insurance is a large upcoming expense that will take a big chunk out of our profits (~\$6k-\$7k in August)

Moved and seconded acceptance of Financial Report

Leo / Rose

CLUB EVENTS/TOURNAMENTS (Dave reported)

1. Our recent 5A tournament very successful and best attendance since 2019. Analysis of costs result \$500 profit.
2. 5B/Junior held 13 April also went extremely well with 15 tables. Analysis not yet available.
3. Lysandra will direct our 2 x 8B tournaments, Kevin will direct our 2 x 3A/5B dual tournaments., Peter will direct Hospice charity tournament.
4. Tournament pricing change, reflecting that charged by other clubs, to be set at \$30 for 8B and 5B, Open 8B and A set at \$35.
5. Hospice Tournament pricing will be set by Mary. Dave to ensure Charity tournament listed on NZB website.
6. Junior/Novice tournament, table numbers disappointing but feedback excellent. We are expecting to hear from Papatoetoe re their Junior Novice tournament and hope to be able to encourage good attendance from HBC members.
7. System cards need to be ordered and updated on website with link to NZB.

TEACHING (Rose reported)

1. 22 attending Tuesday evening and 7 Thursday morning – lost a few as always happens.
2. Lessons ending in 2 weeks – check availability of helpers when they commence 'play'.
3. Print off new Membership Application form (Pat)
4. Second set of lessons commencing week beginning 22 July.
5. Council advertising in place, still need to check Leisure Centre board and Rose will ask Mel Old for another Facebook promotion.
6. We will order more books when we have an idea of number attending.

HEALTH & SAFETY (Heather reported)

1. Alarms tested
2. First aid kit checked
3. Building WOF – Argus chasing sign-off of automatic doors, then all good.

RENTALS (Lenice reported)

1. Backgammon and Chess cub booked for an upcoming Saturday in April
2. If tenants too noisy on a Thursday evening, tell them.
3. Peter suggested our insurance be checked re how they would handle a claim for tenant damage. Leo will check and advise.

R&M (Leo reported)

1. Plumber fixed problem with urinal(s) in upstairs toilet.
2. Rose asked about painting of kitchen windowsills in particular but it was generally agreed quotes would be requested for outside and inside to include bathrooms and kitchen. (Apply for grants to do job)

GENERAL BUSINESS

1. **Constitution** (Dave). 'Draft' updated version (completed by Jan Hollway and Nat Natarajan) circulated to all committee by Dave. It was agreed we have to have constitution completed and ready to be presented to members pre AGM 2024 for discussion and member input at that time. Discussions led by Dave who pointed out various legal requirements eg 'conflicts of interest' need to be disclosed. Discussed by Committee and all agreed with Dave's suggested alterations.
2. (Rose)
 - requested an answer phone be purchased for the club, agreed.
 - Steriliser maintenance – not a regular occurrence, only happens if something goes wrong. Suggest, in the first instance, we mark soap container to check intake.
 - Website – address should be corrected, we are 563R Pakuranga Road Highland Park (not Pakuranga but committee agreed to leave as Pakuranga) and behind Leisure Centre, not Recreation Centre. Also correct on 'Programme of Events' book (Dave).
 - Rose followed-up Alans query re Manual feedback and several pages queried and updated.

There being no further business the meeting closed at 5:11pm

Next meeting date to be confirmed as 12 May Mothers' Day.