

## **MINUTES OF THE HOWICK BRIDGE CLUB MEETING 12 NOVEMBER 2023**

**PRESENT:** Leo Sim, Jane Thomlinson, Richard Andrew, Mary Wood, Sue Osborne, Rose Isherwood, Lenice Clarkson, Pat Williams, Peter McLean

**APOLOGIES:** Dave Christian

**MINUTES** of the previous meeting held 10 September 2023

Moved and seconded the minutes be accepted

Jane / Peter

### **MATTERS ARISING**

1. Bull Electrical – ongoing – Lenice dealing with this.
2. Water leak fixed.
3. Valuation sent to Crombie Lockwood who changed insurance cover to equal valuation – cost extra \$200.
4. Seasons book – advised future delivery address details.

### **CORRESPONDENCE**

1. Resent Jan Spaans email to Richard.
2. Companies Office – Pat will download EY Financials in due course. Get password from Wayne.
3. ACC – Pat to query extra waste charge, request invoice (what is it)? Council say our rubbish day Friday, but one bin collected Thursday?

**MEMBER WELFARE** Pat reported bereavement card to Newman family

**MEMBERSHIP** Jane advised 187 members (no change)

**FINANCIAL** Jane's written report and accounts tabled and discussed.

#### **October 2023 Result**

- Total Income - \$8,100
- Total expenses - \$8,448
- New Loss - \$312 (on budget)

**2024 Budget** - drafted for committee endorsement on Sunday. The budget follows similar expenditure to last year with the following main variations.

- An increase in Table Money revenue and Rental income as things normalise following Covid.
- Advertising spend reduced as we decided not to do a flyer drop this year
- Repairs & Maintenance spend reduced with last year's one-offs removed.
- A slight general increase to reflect inflation.

The budget shows a YE Net Profit of \$7,360, however we are yet to decide how much the club will contribute toward completion of the toilet renovations. It will depend on the success of grant applications.

Committee agreed with Jane's proposal that unclaimed compass money be removed from balance sheet to 'Donations' in Profit and Loss.

Moved and seconded the Financial Report be accepted

Jane / Rose

Moved and seconded the budget be adopted

Jane / Leo

**CLUB EVENTS** Sue reported.

1. 2024 Programme worked on by Peter Bowyer, Cheryl and Sue, Cheryl to confirm OK. When OK'd it will go onto our website for players to print a copy.
2. Thursday evening Drawn Pairs event coming up – Rose will do notice.
3. The 2024 Programme book will show the members' listed by their Christian name first, followed by their Surname.
4. Sponsors remain the same for the 2024 booklet.
5. Cheryl will teach Improver Lessons – details of time and cost still to be confirmed.

**PUBLICITY** Rose reported.

1. Lloyd Elsmore and Stockade Hill sites booked for lesson advertising Jan/Feb 2024.
2. Nick Ferguson very receptive to our use of Leisure Centre roadside advertising and booked out for us for a month.
3. Photography permission form for members to sign.
4. Seasons magazine
5. Monday evening NZ Bridge zoom meeting (attended by Dave and Rose) with Mel very informative – Active Facebook use will incur a cost to be passed onto clubs.
6. Rose suggested asking Photography Club to take photos to use on facebook.
7. Target still 45-60 age group
8. Flyers every 2<sup>nd</sup> year
9. Bookmarks – an excellent source of advertising
10. QR code on advertising material; posters, flyers, bookmarks
11. Grapevine (similar to Neighbourly)
12. (Lysandra's) New poster ok'd but smaller picture, bigger cards and wording. Leo to organise with Roger.

**RENTALS** Lenice reported

1. Security has been a problem – stays now on windows and Leo has adjusted door, slam to lock.
2. Lenice to organise carpet clean downstairs over Xmas break
3. Latest tenant has been shifted upstairs, no paint spills, can't give her all Saturdays, does lessons over holidays.

**TOILET ENHANCEMENT**

1. As we are still waiting for 3<sup>rd</sup> quote, Mary will try to find someone else too.
2. If we don't get all the money requested we need to be flexible with our description of work to be completed.
3. Carina currently working on grant applications.
4. As we will need funds to be readily available to complete job, term deposit discussed and confirmed \$10,000 30 day roll over with remainder 12 months fixed rate.

**GENERAL BUSINESS**

1. Xmas raffle – Lenice will organise – to be drawn on Friday 8 December at Xmas party
2. AGM to be followed by Bridge, no prize-giving - Peter will do poster.
3. Xmas party Monday evening 4<sup>th</sup> December for all evening sessions (Real Bridge included). Bar opens at 7pm, Prize-giving (includes Real Bridge), Bridge, supper, bring a plate.
4. NO prizegiving at AGM as previousy advertised.
5. Invoices will be emailed as a reminder to pay subs before 31 January 2024
6. Leo asked Rose to teach for February lessons.

Meeting closed at 4:30pm. Next meeting TBA